

South Jeffco Swim League proudly hosts the  
**2018 Colorado State Summer Club  
CHAMPIONSHIPS**

**Dates: Friday July 27, Saturday July 28, & Sunday July 29, 2018**

**Warm Up:** Friday: 2:00 p.m. Coaches Meeting: 2:45 p.m. Start Time: 3:00 p.m.  
Saturday: 6:00 a.m. Coaches Meeting: 8:00 a.m. Start Time: 9:00 a.m.  
Sunday: 6:00 a.m. Coaches Meeting: 8:00 a.m. Start Time: 9:00 a.m.

Meet Director: Peggy Merrill [statemeet2018@gmail.com](mailto:statemeet2018@gmail.com)  
Meet Entry Chair: Meagan Howell [statemeet2018@gmail.com](mailto:statemeet2018@gmail.com)

**Meet Location:**

The Splash at Fossil Trace  
3151 Illinois St. Golden 80401

**Facility:** 8 Lane Pool, 25 Short Course Meters, Outdoors



**Meet Schedule:**

**FRIDAY, July 27, 2018**  
**Ages 13-14, 15-16 and 17-18**  
**Events: 1-6 (400 Freestyles)**  
Warm-up: 2:00-2:45 PM  
Coaches Meeting 2:50 PM  
Start 3:00 PM

**SUNDAY, July 29, 2018**  
**Upper Division, ages 13-18**  
**Events: 61-110**  
Warm-up: 6:00-8:50 AM  
Coaches Meeting 8:00 AM  
Start 9:00 AM

**SATURDAY, July 28, 2018**  
**Lower Division, ages 12 and under**  
**Events: 7-60**  
Warm-up: 6:00-8:50 AM  
Coaches Meeting 8:00 AM  
Start 9:00 AM

**Coaches meetings are important!  
DO NOT miss them!**

# All Meet Entries Due by Monday, July 23, 2018 12:00 pm (noon)

Warm-Up Lane assignments will be provided based on expected entries.

Warm-up lane assignments and schedule will be posted at  
[www.statemeet.com](http://www.statemeet.com) starting July 25, 2018

**Friday:** Limited heating will be provided. Positive check-in required by 2:45pm.  
Failure to check in will result in NO SWIM!

Swimmers will be expected to report to their assigned lanes at the start of their event.

**Saturday & Sunday:** Heating will be provided. Swimmers will be expected to report to the heating area shortly after the First Call for their event.

**Coaches:** Please provide constructive assistance with your swimmers in heating, especially the younger age group relays.

## **Absolutely NO PARENTS allowed in heating!**

It is the responsibility of the coaches and swimmers to report on time to the heating area. **If a swimmer is not in the heating area and misses their event, he/she will NOT be reheated.**

**Volunteers: All teams will be required to provide timers and watches during the state meet. Timer schedule will be posted at [www.statemeet.com](http://www.statemeet.com) and/or emailed by July 25, 2018. It will be your team's responsibility to provide timers and watches.**

### **Eligibility:**

1. Only members of CSSCSA that submit entries by the entry deadline may participate.
2. Only swimmers that satisfy the Eligibility and Exclusion requirement of the CSSCSA by-laws, Article VI, Section H may compete in this meet. Specifically, participants can't have practiced or competed with another team (other than High School or College) on or after May 15th.
3. No unattached swimmers.
4. All swimmers must swim in their respective age group.
5. Age as of May 15, 2018 determines age group for the season.
6. Each team must assure that all of their swimmers have adequate medical/accident insurance and that all coaches have adequate liability coverage.
7. Each team must be able to verify submitted meet entry times via reconciled official results, e.g. proof of time.
8. A swimmer who is found violating the Eligibility and Exclusion requirements shall be removed from the meet and all points, medals and ribbons will be denied the swimmer. The team found violating eligibility will be denied the swimmer's points. The balance of the team's points, ribbons, medals and trophies might be denied the team until the team has paid a fine of \$100.00 per violation.

9. All competitors must meet the qualifying times during the designated swim season as a member of their designated summer club team and all swimmers must swim in at least 2 meets prior to the State Meet as a member of their summer swim club team.
10. All Relay Entries require an Entry Time. Entries without an Entry Time will be rejected. Bylaws Article VI, Section F, subsections 2 and 3.

**Rules:**

1. The Colorado State Summer Club Swimming Association competition rules and meet guidelines will govern the competition. These rules are available on the website [www.statemeet.com](http://www.statemeet.com)
2. Unsportsmanlike conduct and the lack of respect for property are grounds for dismissal of swimmers, coaches and spectators for the remainder of the meet.
3. Swimmers may compete in a total of 3 individual and 2 relay events in compliance with CSSCSA Article VI, Section F.
4. Submit Short Course Meter (SCM) times only. Entries in Short Course Yards (SCY) will be rejected.
5. No exhibition swimming allowed.
6. Officials will be selected and facilitate the meet according to CSSCSA Article VI, E.
7. Semiautomatic and manual timing will be used. Semiautomatic timing will be the primary time and the manual will be the secondary. If there appears to be a possible discrepancy, the Meet Director(s) shall gather the information and report to the Meet Committee. The Meet Committee shall make the final decision on any disputed place or time.
8. Protests shall be presented in writing to the Meet Director within 30 minutes' after the conclusion/result posting of the protested event. Protests must come from the swimmer's coach.
9. Participating teams are expected to supply volunteers where assigned. If a team fails to supply the appropriate number of timers, the responsibility will fall to the coaching staff from the team in question.
10. It is strongly recommended swimmers **NOT** wear a swim cap of any team other than the one they are representing in the meet during any race.

**Events:**

**This is a meet with Qualifying Times. For the list of events and Qualifying Times, please visit the website [www.statemeet.com](http://www.statemeet.com)** All events are timed finals. The meet is pre-seeded and as such swimmers shall swim in their assigned heat and lane. Heating changes will only be made by the Meet Director in an effort to address egregious seeding errors or scratches. If scratches in an event leave less than 3 swimmers in a heat that event may be deck seeded. **Swimmers who miss their events because they did not show up in the heating area will not be reheated.**

**Team Divisions:** Available at: [www.statemeet.com](http://www.statemeet.com)

Team divisions are based on 2017 CSSCSA State Championship Results

**Scoring:**

16 Places (Only two Relays per team may score)

Individual Events: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1

Relays Events: 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2

**Results:** Automated system Hy-Tek/Meet Manager will be used. Final results will be e-mailed to each team and posted at [www.statemeet.com](http://www.statemeet.com). Unofficial results may be available on Meet Mobile.

**Awards:** Individual Events: 1-3 Medals, 4-16 Ribbons.

Relay Events: 1-3 Medals, 4-16 Ribbons.

Team Trophies: 1-3 in each division; there are 3 divisions.

**Sportsmanship:**

Good sportsmanship is common courtesy to all swimmers. We are here to support one another. Please reach over and thank the swimmer next to you for helping you have a good race. Keep comments positive in all pool areas. The Golden Rule is expected at the state meet.

**Viewing Areas:**

Bleachers are for VIEWING ONLY! Please be respectful of others and return to your team area once your child has completed their event. We will have volunteers asking spectators to keep turning these seats over, so that others can view their swimmer too.

**Volunteers/Timers:** **Each team will need to provide their own watches.**

Each team will be assigned timing duties. Each lane will need three timers. Timing assignments will be posted at [www.statemeet.com](http://www.statemeet.com) and/or emailed starting July 25, 2018. Coaches will be responsible for timing if their team does not show up at the required timing shift.

**Parking:**

Parking for families and spectators will be located in the Jefferson County Human Services and Laramie parking lots directly to the west of Illinois Street and above the Splash. Families are welcome to drop their swimmers and supplies off at the pool entrance in accordance with directed traffic flow. Reserved parking for officials, coaches and meet personnel via parking permits as designated in the main parking lot, SE of the pool. Please review the parking control plan attached. Absolutely NO PARKING at Fossil Trace Golf Course or the Jefferson County Open Space equipment lot. Violators will be ticketed and towed at owner's expense.

**VEHICLES PARKED IN FIRE LANES or GOLF COURSE LOTS WILL BE TOWED AT OWNER'S EXPENSE!**

Absolutely **NO recreational vehicles** shall be permitted at any time in the Splash, Human Services or Laramie parking lots. There is RV parking at the Jefferson County Fairgrounds five minutes away <http://www.co.jefferson.co.us/fair>

**Tent Set Up:**

For your safety, you must check in with the Meet Director upon arriving at the meet and prior to setting up a team tent. All tent spaces will be marked accordingly. Tents are **ONLY** allowed outside the fenced area on the SE side of Splash. As this area consists of buffalo grass, it is important that you **plan on bringing tarps and secondary ground coverage to serve as a tent floor for your swimmers and parents**, as well as inform all families and their swimmers wear shoes! Please note that while both the Jefferson County Sheriff and Golden City Police departments will be patrolling the

Splash both Friday and Saturday evening, tents are left at each team's own risk. Gas and sprinkler lines will be marked with spray paint! Due to the gas lines and fire safety codes, there will be no smoking or use of fire (e.g. no BBQs) in tent areas. Additionally, tent spaces adjacent to fence will be tied off to alleviate puncture of gas lines. Tent stakes may be no longer than 8 inches. Please contact Meet Director for additional questions or needs.

**Due to fire regulations: Only tents 10x10 or 10x20 will be allowed. Anything larger will require a permit. Walkways between each tent area is required and will be marked.**

**Hospitality Area:**

To provide meals for coaches/officials, the South Jeffco Swim League will host a hospitality area in close proximity to the pool area. These meals and lunches will be provided for coaches, officials, and aquatics staff only.

**Entry Fees: (two checks required; SJSL and CSSCSA)**

Individual Swims.....\$4.00 per event  
Relay Swims.....\$6.00 per event  
Pool Surcharge..... \$4.00 per swimmer

Entry fees, payable by check, made out to **South Jeffco Swim League (SJSL)** or cash, will be calculated via entry reports.

**Annual Dues:** CSSCSA dues are due at check in. A separate check made out to Colorado Summer Club Swimming Association (CSSCSA) for \$45.00 will be collected.

**All Entry fees and dues are due PRIOR to the initial session for each team that a team competes. Please remember to bring 2 checks: SJSL (entry fee) and CSSCSA (\$45) dues.**

**Failure to pay fees results in no swims!** Payment is due upon check-in for the team's first session, check-in materials are held until payment of meet entry fees, any late fees, and CSSCSA dues are received.

**Entry Deadlines:**

**Due no later than Monday, July 23, 2018 at 12:00pm (noon).**

1. Submit all entries as **Short Course Meters**. Any team who fails to submit entries by due date will be charged an additional \$150.00 per team plus triple entry fees for each late individual and relay entry.
2. Late entries will only be allowed at the discretion of the Meet Director/Entry Chair until 10:00 am on Tuesday, July 23 and are subject to rates triple the entry fees, e.g. each late individual entry requires a \$12.00 fee and each relay late entry requires an \$18.00 fee.
3. No entries will be accepted after 10:00am on Tuesday, July 24, 2018

## Entry Procedure:

All entries are to be submitted using Hy-Tek. **A Team Manager Events file with Qualifying Times shall be electronically mailed to teams, as well as made available on the website: [www.statemeet.com](http://www.statemeet.com)** Email is the only method for receiving entries. Failure to submit entries using HyTek will yield an additional fee of \$100.00. E-mail entries to: [Statemeet2018@gmail.com](mailto:Statemeet2018@gmail.com)

Upon submission of entries, all teams will receive a summary of their entries, as well as an exception report. All exceptions MUST be addressed immediately and no later than **3:00 pm on July 24**. It is the responsibility of each team and coach to ensure their entries are accurate, e.g. times submitted in SCM, etc.

## Relays:

**Relays must be entered with a time.** Relay teams may have either an official time entered from a previous meet or a composite time based on individual event results. Relay entries must be marked as the fastest to slowest, fastest being Relay A, second fastest Relay B, etc. **All relay entries must include relay swimmers names and alternates. All Relay Swimmers must be on the athlete roster submitted with the entries. In the event that a non-eligible swimmer participates, the relay will be disqualified. See [CSSCSA Article VI, Section F 2, 3 for relay entrants' qualifications.](#)**

If there are any changes to the swimmers listed, you have until thirty minutes before the start of the session to make changes wherein the relay will be swum. If there is a change in swimmers, the new swimmer must have been listed as an alternate upon submission of entries.

Relay Declaration Forms will be in the Coach's Packet which is available on the first day of the meet. Any relays that are found to have swimmers not originally submitted as the swimmer or listed as an alternate will cause that relay to be disqualified.

## **DEADLINES:**

**Sunday, July 8 -Team Rosters and Contact Information submitted**

**Tuesday, July 10 -Advertising forms submitted**

**Monday, July 23 -Entries by noon**

**Tuesday, July 24 -Late entries by 10:00 am**

**(\$150 late fee per team plus triple event and relay fees will be assessed)**

## **Coaches Check List (due at first session club participates in):**

1. Individual and team event fees submitted via check to **SJSL (South Jeffco Swim League)**
2. \$45 dues submitted via check to **CSSCSA (Colorado State Summer Club Swimming Association)**
3. The Eligibility Statement, Coaches Liability Insurance Statement and Sportsmanship Statement (see below page 8).
4. A hard copy of all entries.
5. Proof of time for all swimmers, copies of meet results.

**Late Entries:**

1. Late entries will only be allowed at the discretion of the Meet Director/Entry Chair.
2. Late entries must be submitted by 10:00 am on Tuesday July 24, 2018
3. Late Entry Fee is \$150/per team AND \$12.00 Individual and \$18.00 Relay

Questions: Contact the Meet Director: [Peggy at statemeet2018@gmail.com](mailto:Peggy@statemeet2018@gmail.com)

**No swimmer will be permitted to swim until entry fees and  
CSSCSA dues are paid in full. NO EXCEPTIONS!**

**Eligibility Statement—signed by Coach/Parent Rep**

1. Only invited teams may participate.
2. A summer team is defined as one that practices and competes as one team between May 15<sup>h</sup> and July 31<sup>st</sup>, that does not hold practices more than once a week between September 1<sup>st</sup> and May 15<sup>th</sup>, and does not compete in any meets between September 1<sup>st</sup> and May 15<sup>th</sup>.
3. A swimmer may not compete as a member of a team in this meet if he or she has practices or competed as a member of any other non-scholastic team after May 15<sup>h</sup>, 2018.
4. A swimmer may not represent a team if he or she has not competed on that team in at least two (2) meets during the summer club swimming season of May 15<sup>h</sup>, 2018, to the State Meet.
5. No unattached swimmers may swim.
6. Each team must ensure that all their swimmers have adequate medical and accident insurance and that all of their coaches have adequate liability insurance.
7. Colorado Summer Club Swimming Rules and Regulations of the current year govern this competition.
8. Submit short course meter times only. Yard times to meter times: multiply time by 1.11. Change all times to seconds before multiplying (Example: 1:30.24 in seconds 90.24x1.11) or simply use Hytek conversion feature.
9. Exhibition swimming is not allowed.
10. Proof of time: All entry times must be earned during the defined Colorado Summer Club Swimming Association season of May 15<sup>th</sup>, 2018 to the entry deadline of this meet. Swimmers placing 1-16 not meeting the qualification time have 30 minutes to show proof of times. It is the coach's and/or swimmer's responsibility to show this proof of time.

We are aware of the above rules and regulations and certify that our team and all of our entries for this meet are in accordance with them.

Team: \_\_\_\_\_

Coach/Parent Rep: \_\_\_\_\_ Date: \_\_\_\_\_

**Insurance—signed by Coach**

I \_\_\_\_\_ (print your name) of \_\_\_\_\_ (team) have liability insurance covering myself and team/club while at the Colorado Summer Club Swimming Association State Swim Meet held at the Splash by the Foothills Swimming Association on July 28- July 30, 2018

Name \_\_\_\_\_ Date \_\_\_\_\_

**Sportsmanship Agreement—signed by Coach**

I will hold my team and myself responsible to a high degree of sportsmanship. The Meet Packet defines Sportsmanship. Failure to uphold these rules can result in the removal of my swimmers, parents, me or my coaching staff from the meet.

Name: \_\_\_\_\_ Date: \_\_\_\_\_